

Prospectus

2023-24

www.jkbose.nic.in

For

Secondary and Hr. Secondary Courses (10th & 12th)



THE JAMMU AND KASHMIR BOARD OF SCHOOL EDUCATION



The Jammu and Kashmir Board of School Education

J&K State Open School

Rehari Colony, Jammu / New Campus Bemina, Srinagar

(Established vide Notification No:-Edu/Plan/Opens/12/95, Dated:-09-10-2001)

Read Carefully

Learner's Responsibilities at a Glance:

- i. Do not fill up the Application Forms for admission without careful reading of the instructions.
- ii. Do not leave any column blank in the Application Form for admission.
- iii. Do not submit Application Form for admission without the supporting documents.
- iv. Do not pay extra amount for admission and examination over and above the prescribed fee as mentioned in the Application Form for admission to anyone.
- v. Do not miss out the Personal Contact Programmes (PCPS) in each subject which all Accredited Institutions have to provide on compulsory basis.
- vi. Do not forget to submit at least one TMA (Tutor/teacher marked assignment) in each subject (Wherever applicable) as you may be debarred from the public Examination and/or your result may be declared as “INCOMPLETE”.

Objectives of JK SOS

The basic aim is to provide an alternative system of education to the dropout children, who have missed the benefits of formal schooling.

Other Objectives

- To provide sound, relevant education at the school stage through open learning system such as distance education and correspondence courses to the prioritized groups.
- To provide opportunities to dropout children at the school stage to join the main stream of education and to equip them with the competencies and qualification necessary to become competent and successful citizens.
- To identify and promote standards of learning in the distance education system and open school system which will maintain standards of equivalence (minimum learning outcome) with the formal system of education while retaining its own distinct character.

It is thus envisaged that the attainment of these aims and objectives will in turn enable the JK State Open School to make its own share of contribution to:-

- UEE
- Evolution of Learning Society
- Raise the competence of Indian citizens through internal transformation

Why Open Schooling?

The Open and Distance Education is a new paradigm with some elements of shift as:-

- a. From class room to anywhere.
- b. From teacher Centric to learner centric.
- c. From teacher as an instructor to teacher as a facilitator.
- d. From mainly oral instruction to technology aided instruction.
- e. From fixed time to any time learning.
- f. From “You learn what we offer”
To
“We offer what you want to learn”.
- g. From education as one time activity to education as life long activity.

Target Group/Prioritized Group

The programmes of JK SOS shall be open to all residing anywhere in India subject to the administrative convenience of JK State Open School/ Accredited Institution (Study Centre) to deliver education and hold public examination. The prioritized group of JK SOS shall include:-

- A. Formal school drop outs and failures.
- b. Non formal school drop outs.
- c. Never enrolled.
- d. Unemployed and partly employed adults.
- e. SC/STs and others
- f. Rural and urban poor
- g. Neo Literates

With a view to realize the objectives, the JK SOS shall provide student support service through a network of study centres (accredited institutions) like conduct of personal contact programmes (PCP), public examination/evaluation/certification etc.

Features & Flexibilities in JK SOS

- **Choice in Medium of Instructions:** - Courses are offered in English Medium only. For obtaining a pass certificate, a candidate is required to pass in minimum of five subjects
- **Choice of Subjects:-**
The candidates can exercise their choice as per scheme of studies given in Table-I and Table-II for Academic Courses at Secondary Level (10th) and Hr. Secondary Course (12th).

TABLE 1:

Scheme of Studies: For Secondary Level			
Group 1 (compulsory)	Group 2 (Compulsory)	Group 3	Group 4
English	Mathematics	Urdu	Home Science
	Science	Hindi	Painting
	Social Science	Dogri	
		Kashmiri	
		Sanskrit	

Note:

- A candidate has to opt 5 subjects in total from Group 1 to Group 3 but only one from group 3.
- For CWSN, any five from Group 1 to group 4 but not more than 1 from group 3, are to be opted.



TABLE 2:

Scheme of Studies: For Hr. Secondary (12 th Class)					
Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
Hindi English Urdu Arabic Persian Sanskrit Punjabi	Mathematics Home Science Psychology Geography Economics Business Studies Data Entry Operation Early Childhood Care- & Education	History Env. Science Library & Information- Science	Political Science Mass - Communication	Accountancy	Computer - Science Sociology Tourism Physical- Education and Sports
Note: <ul style="list-style-type: none"> • A candidate has to opt 5 subjects in total from Group 1 to Group 6 • A candidate can opt for 1 or 2 languages from Group 1 • A candidate can opt only for 1 subject from group 2 to 6 					

Additional Subjects: The learner has the option to select one or two additional subject(s) either at the time of admission or during the course of study, if he/she so desires or if it is required.

2. Admission

i. Mode of Admission for 2023-24 session

- The admission shall be done through the 38 identified Accredited Institutions (AIs), commonly known as Study Centres of JK SOS, and are located in every district of UT of J and K and UT of Ladakh.
- Admission shall be open to One and all from **08.07.2023** and on First come first serve basis subject to the availability of the capacity of enrolment and shall be closed on **07.08.2023**.

ii. Procedure for Admission through Accredited Institutions:-

- Apply on the prescribed Application form for Admission which is enclosed along with prospectus, through the identified Accredited Institution;
- Read all the instructions carefully before filling up the Admission form;
- Submit the filled up Application Form for Admission along with relevant documents and requisite fee to the Accredited Institution of your choice, at the earliest.
- The Accredited Institutions will give provisional admission letter-cum-receipt on receiving the filled up Application form along with the fee. Such Admission will then be confirmed by JK SOS through the Accredited Institutions subject to the completion of all formalities with receipt of fee.



The Jammu and Kashmir Board of School Education

State Open School

Rehari Colony, Jammu / New Campus Bemina, Srinagar

3. Entry Requirements:-

Table-3

There is no upper age limit for admission. However the minimum age limit for admission is 14 years.

Requirement for Secondary Course	
a. Minimum Age	14 years as on 1 st May, 2023
b. Minimum Educational Qualification	Class VIII pass certificate

Table-4

Requirement for Hr. Secondary Course	
a. Minimum Age	16 years as on 1 st May 2023
b. Minimum Educational Qualification	Class 10 th pass certificate

Note:-

Supporting Documents

- Attested copy of Birth Certificate issued by the Municipal Authority or District office of the Registrar of Births and Deaths.

Or

- Transfer Certificate/ School Leaving Certificate showing applicants Date of Birth, issued by the last school attended by the applicant. In case of Govt. Schools, the transfer Certificate/SLC should be signed by the Principal while in case of private schools SLC issued be also got counter signed by the competent education authority of the State or Chief Education Officer.

Note:-

- I. Date of Birth once given in the admission form will not be changed.
- II Admission Forms received without supporting documents will be rejected and fee will not be refunded.

Continuous Assessment:-

During the course of study, the learners will be made aware of their progress through Tutor Marked Assignment (TMAs). Submission of one TMA in each subject is compulsory, otherwise they will be debarred from the Public Examination and/or their result will be declared as “Incomplete”.

Credit of Accumulation:-

The Learners can choose to appear in any one or more subjects in any examination and earn credit which will be accumulated till all the five subjects required for certification are successfully completed within five years of registration.

Validity of Admission/Re-admission:-

The Admission of the Learners shall be valid for five years. However; they can get re-admission/registration after the expiry of five years. In such cases, a maximum of three credits can be re-validated and the candidate has to pass in minimum of two credits to pass the course.

4. Tentative Fee Structure for Admission:-

- a) To get admitted into the Secondary and Hr. Secondary course (five subjects) the detailed Fee Structure is given below and it includes Charges for Registration, Cost of Study Material, Personal Contact Programmes (PCPs), Examination Fee etc. Do not pay any additional amount for admission other than specified in the following Table/s

Table: 5

Course	Compulsory	Fee in Rs
Secondary Course For 5 Subjects	<ol style="list-style-type: none">1. Admission Fee2. Registration Fee3. Study Material charges4. Contact classes5. Examination Fee	Rs.3500.00 (Rupees Three Thousand Five Hundred Only)

Table: 6

Course	Compulsory	Fee in Rs
Hr. Secondary Course For 5 Subjects	<ol style="list-style-type: none">1. Admission Fee2. Registration Fee3. Study Material charges4. Contact classes5. Examination Fee	Rs.4000.00 (Rupees Four Thousand Only)

Note:-

- Do not pay any extra amount apart from the requisite fee.
- The fee like re-evaluation, migration, and photocopy of answer sheets etc. shall be the same as per norms currently in vogue in JKBOSE.

b) How to pay the fee.

For Admission through Accredited Institution, the required Admission fee should be paid in the form of Bank Slip in the account of Chairman JK SOS payable at Srinagar/Jammu. The Accredited Institutions will issue a provisional Admission Letter Cum Acknowledgment for receipt of Admission Forms & Fee. Please keep this receipt as a proof of payment. In case of incomplete information, the admission will be cancelled.

Note:- Admission once cancelled cannot be reconsidered and fee paid will not be refunded under any circumstances.

Confirmation of Admission:-

Admission to a particular course shall be normally confirmed by issuing Registration No (by JKSOS).

Instructional Process at JKSOS

In JKSOS, the learners have to learn on their own i.e., they are self learners, they can learn at their own pace and convenience. The instructional printed material for self learning shall be made available. They shall be required to attend Personal Contact Programmes as per the schedule to be issued by Accredited Institutions from time to time. They will also be required to submit different assignments which shall be duly returned back to them by the Tutor as TMA for improvement in their study programme.

Distribution of Self Instructional Material

The specially designed/printed Self Instructional Material for different subjects along with other support material will be provided through the AI (Study Centre).

Personal Contact Programmes (PCPs)

30 PCPs classes will be organized per subject. However, in case of subjects with practicals, 25 classes for theory and 5 classes for practicals will be conducted on face to face basis, generally on weekend and holidays, by the AIs(Study Centers).

These contact classes are not meant for covering the curriculum. DO NOT EXPECT FULL TIME CLASSROOM TEACHING as happens in formal education system. The teachers are there to help and guide with regard to the difficulties. It would be in the interest of all the students to attend all the contact sessions. *Attendance in five practical sessions is compulsory.*

Tutor Marked Assignment:-

In order to check progress during the source of study, the Learners have to submit at least one out of three Tutor Marked Assignments, (TMAs) in each subject. The learners shall collect the TMA booklets from their accredited institutions.

Medium of Answering in the Examination:

The candidates/s has to answers the questions in Public Examination only in English medium.

Procedure for Registration through AI's

- I. To register for the public examination of JKSOS visit the nearest AI.
- II. Fill up the Examination Form, Registration Form and Enrolment Form and deposit it with the coordinator of the AI along with the prescribed Examination Fee as mentioned in the Table-B, within the prescribed dates, in person
- III. The Examination Form is attached with the Prospectus.
- IV. One can register for Examination only in those subjects which one had selected at the time of admission.

Important to Note

- No further Examination fee will be charged from JKSOS.
- Appear only at the Examination Centre allotted by JKSOS. The decision of JKSOS with regard to allotment of Examination Centre will be final.
- In case, anyone appears in an examination Centre other than the one allotted by JKSOS, his/her result will not be declared and your case will be treated as having resorted to unfair means.

Credit Accumulation

- One can avail as many as nine chances to appear in the Public Examinations spread over a period of five years. JKSSOS will keep and accumulate the earned credit in particular subjects in its credit Bank till the learner clears all the required subjects for certification. Avail this flexible scheme of examination to learn well and to get better results.
- It may, however, become necessary for JKSSOS to revise the syllabus of different courses from time to time and in that case the decision of JKSSOS will be binding.

Improvement of Performance

JKSSOS allows its learners to apply again in a subject which they have already passed for improvement of performance but only once.

One has to apply for improvement in the same manner as for appearing at the first examination by paying the required fee. This chance can be availed only once within one year of last Examination/result.

For subjects involving practical, one will have to appear in both theory and practical for improvement of his/her performance. Better of the two results would be considered and indicated in the mark sheet, JKSSOS will issue only marks sheet.

Issue of Marks Sheet and Certificate

The learners shall receive a marksheet on declaration of result through AI. Provisional and Migration Certificate will be issued to successful candidates only.

In case they pass in additional subjects or improvement of performance in one or more than one subject, no fresh certificate will be issued; only a mark sheet will be issued. No migration certificate will be issued to the learner unless they complete his/her course of study.

Certificate Criteria

In order to pass in a subject and to get a certificate in Secondary and Hr. Secondary Course, the criteria laid down by JKSSOS given below:

Course	Pass Criteria in a Subject	Certification Criteria
Secondary Course (Class X)	A minimum of 33% marks in the aggregate (theory plus practical wherever applicable) in the public examination.	Pass in 5 Subjects
Hr. Secondary Course (Class XII)	A minimum of 33% marks in the aggregate (theory plus practical wherever applicable) in the public examination.	Pass in 5 Subjects

- **Re-checking of Answer Scripts and Re- Evaluation**

If the learners appear in one of the public Examinations and they are not satisfied with their result, JKSSOS provides them an opportunity for re-checking of their answer scripts in which retotaling of marks is done and it is also ensured that no question is left unevaluated. Remember that the answers are not re-evaluated during re-checking. You may apply for re-checking of the Answer Script in any subject within 15 days from the date of declaration of results.

After going through the Photocopy of the answer book, if the learners are not satisfied and wish to get their answer scripts re-evaluated, they will have the option to apply afresh on the prescribed format by depositing an additional re-evaluation fee. The revised result after the completion of re-evaluation process will be issued within 40 days as far as possible. In case they are awarded lesser marks than the initial awards, previous score shall remain intact, and in case of any increase in the score after re-evaluation, the same shall be added to the subject score as well as total score appropriately.

Tutor Marked Assignments

JKSSOS has developed several means and strategies to help the learners to learn well and be successful. TMA is one such tool, which plays a very important role in learning process through Open and Distance Education System. TMAs help learners to know their progress and attainment level and develop regular study habits. They also help in designing diagnostic and remedial teaching strategy during Personal Contact Programs (PCPs). TMA is mandatory for all learners.

There are three assignments in each subject. The subject teacher in the AI's will check these assignments and provide the feedback and suggestions to the learners for improvement. The awards of the TMAs at secondary/ higher secondary courses will be in grades, which will not be considered for over all weight age in the Public Examination. However, the grades of the best two assignments will be shown separately in the final mark sheet. Learners may not be allowed to appear in Public Examination and/or their result may be declared as "INCOMPLETE" unless they submit at least one out of there TMAs in each subject (where applicable). TMA should be submitted before appearing in the public Examination of the particular subject. Learners shall be required to submit his/her assignments at the AI as per schedule given below at Table-A and B and obtain a receipt there of.

No. of Assignments	By the learners to AIs	Feed back by the Teacher to the learners
TMA-I	1 st December, 2023	15 th December, 2023
TMA-II	1 st January, 2024	15 th January, 2024
TMA-III	1 st February, 2024	15 th February, 2024

General and Specific Relaxations (Disability Wise) during JK SOS Examination:-

Same Rules and Regulation shall be applied as are applicable in case of other BOSE examination/s.

Accredited Study Centre's Under JK SOS)

The Schools identified to run study centres under SOS are being called as Accredited Study Centres (ACs). The Study Centres have been recognized by the Education Department and BOSE. The detailed list of 38 Accredited Study centers (Govt. Higher Secondary Schools) identified for the UT of J and K and UT of Ladakh is available at JKBOSE website www.jkbose.nic.in

THE JAMMU AND KASHMIR BOARD OF SCHOOL EDUCATION

Prospectus

2023-24

www.jkbose.nic.in



The Jammu and Kashmir Board of School Education

State Open School

Rehari Colony, Jammu / New Campus Bemina, Srinagar

Designed by:
Mohd Rafi Malik