

THE JAMMU AND KASHMIR BOARD OF SCHOOL EDUCATION
REHARI COLONY, JAMMU

NOTIFICATION

It is hereby notified for information of all the concerned Heads of Govt./Pvt. affiliated High/Higher Secondary Schools that they shall submit the Internal Assessment Awards to their respective Divisional/Sub/Branch Offices of JKBOSE, Jammu Division including Leh by or before 01-03-2024 of the candidates who are appearing in ensuing examinations pertaining to SSE (10th Class) and HSP-II (12th Class) Session Annual Regular 2024 (Soft Zone areas of Jammu Division) as per prescribed syllabus.

Further, in light of Notification No. F(Acad-C)/E-7392241/Prac/Exam/XI/2024 Dated 06.02.2024, the candidates appearing in HSP-I (11th class) examination, Session Annual Regular 2024 (Soft Zone), the internal/external practical examination in all the concerned subjects shall be conducted by the respective institutions at their own level and submit the award rolls to their respective Divisional/Sub/Branch offices of JKBOSE by or before 25.03.2024.

The Heads of the institutions shall follow following instructions with proper care and concern before the submission of internal assessment awards to prevent any inconvenience to any stakeholder in future:-

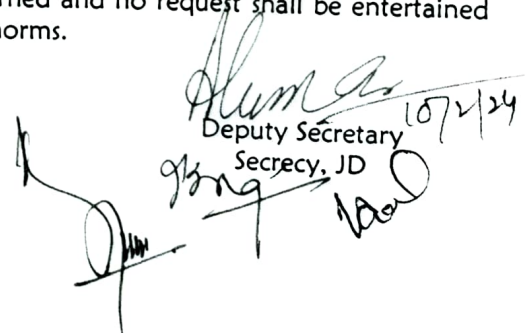
1. The marks are to be awarded on duly prescribed formats (Separately for 10th/11th/12th) which can be downloaded from Official Website of JKBOSE i.e. www.jkbose.nic.in.
2. The award must be legible and error free. Cutting, overwriting and use of whitener in any case shall not be accepted.
3. The Roll Nos' of ABSENT candidate/s must be reflected in the assessment as "Absent". No Roll No. shall be left blank in any case.
4. The Internal Assessment awards must be submitted in duplicate under proper signature of Subject/s Examiner/s duly attested by the Head of the concerned Institution.
5. The entire internal assessment awards must be routed to the Divisional Office, Jammu through the concerned Sub/Branch Offices. No internal assessment will be accepted through the medium of email and by post.
6. The assessment awards shall mention the complete examination Roll No. of the candidates.
7. All the Heads of the Institutions (Govt/Private) of Jammu Division Shall ensure to maintain Internal Assessment record (Candidate wise, subject wise) of their respective Institutions duly signed by the Teacher concerned, Examination Incharge and Principal/HOI for future consultations. If any, by BOSE authorities.

In case the above Instructions are not followed and not submitted within the stipulated period, the responsibility shall squarely lie upon the Head of the Institution concerned and no request shall be entertained without imposing post examination penalty as admissible under BOSE norms.

No: F (Secrecy I/II/III-Noti. Int.)B/JD/24
Dated: -- 10-02-2024

Copy to the:-

1. Director (Academics) for information.
2. Joint Secretary, Secrecy, JD for information.
3. Joint Secretary, Examination, JD for information.
4. Deputy Secretary, Examination Unit-I/II/III, JD for information and n.a.
5. Accounts Officer, JD for information.
6. P.S to Secretary/P.A to Chairman for information of the Secretary/Chairman.
7. Assistant Secretary Secrecy Unit-I/II/III, JD for information and n.a.
8. Assistant Secretary Information, JD for publication of this Notification in the leading Newspaper.
9. Assistant Secretary, ITSS, JD to upload the notification on BOSE website
10. Heads of the Sub/Branch Offices of BOSE for information and n.a. with the direction to submit the received awards to the concerned Secrecy sections before the commencement of theory examinations.
11. Concerned file.


Deputy Secretary
Secrecy, JD
1074/24