



THE JAMMU AND KASHMIR BOARD OF SCHOOL EDUCATION

NEW CAMPUS BEMJNA SRJNAGAR.

Email:jssecrecy_kd@jkbose.co.in

NOTIFICATION

It is hereby notified for information of the Heads of all (Govt./Pvt) affiliated Educational Institutions functioning in the Kashmir Division including Kargil that they shall submit the Internal Assessment awards of their respective candidates of SSE(Class 10th) HSE-I (Class 11th) and HSE-II (Class 12th) Annual, Regular, 2025 (Soft Zone and Hard Zone) at the concerned Divisional Secrecy/Sub/Branch Offices of JKBOSE by or before **18-02-2025**. The Heads of the concerned Sub/Branch Board Offices should compile the awards as per the Centre Notices and send the same to the Office of Assistant Secretary, Secrecy-1st, 2nd and 3rd K.D. by or before **22-02-2025**.

The Heads of the Institutions shall adhere to the following instructions for submission of the Internal Assessment Awards to prevent any inconvenience to the stakeholders.

01. The marks be awarded on duly prescribed format/s to be downloaded from Officials Website of JKBOSE i.e., www.jkbose.nic.in.
02. The awards must be legible and without cutting, overwriting or use of correction fluids.
03. The internal assessment awards must be submitted in duplicate against complete examination Roll No bearing proper signature of subject examiner and attested by the Head of the concerned Institution.
04. The Heads of Institutions (Govt./Pvt) of Kashmir Division shall ensure to maintain Internal Assessment record of respective candidates duly signed by the teacher concerned, Examination In-charge and HOI for future reference.
05. The Heads of the Institutions must ensure to submit the awards within the stipulated time period and late submission shall entail penalty as admissible under Board norms.
06. Any discrepancy on account of erroneous submission of awards the concerned Institution/s shall be held responsible.

No.F(JSS-KD-IAA-01)25;

Dated:-30-01-2025.

Joint Secretary,
Secrecy, KD.

Copy to the:

01. Director, Academics, BOSE, for information.
02. All Joint Secretaries of BOSE, for information.
03. Assistant Secretary Secrecy 1st, 2nd & 3rd for information and necessary action.
04. Assistant Secretary, ITSS, KD with the request to upload the notification on BOSE Website.
05. Heads of the Sub/Branch Offices for information and necessary action.
06. P.S/P.A to Secretary/Chairman for information of the Secretary/Chairman.
07. Information Officer, Kashmir Division, for publication of the circular through print and electronic media.
08. Office file.